



CITY OF SMYRNA

**ADDENDUM #1
FOR
RFP 17-015**

PARKING LOT AT CONCORD ROAD

November 30, 2016

OWNER: CITY OF SMYRNA
2800 KING STREET
SMYRNA, GA 30080

PROGRAM MANAGER: CROY ENGINEERING, LLC
200 N. COBB PARKWAY, SUITE 413
MARIETTA, GA 30062



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ADDENDUM #1

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Pre-Bid Meeting Minutes
PARKING LOT AT CONCORD ROAD
RFP 17-015
November 29, 2016 at 10 AM

Introductions

- Larry Terry – Program Manager, Croy Engineering
- Tom Robinson – Project Manager, Croy Engineering
- Scott Stokes – Public Works Director, City of Smyrna
- Penny Murphy – Purchasing Manager, City of Smyrna
- Kelly Brown – Purchasing Buyer, City of Smyrna
- Sean Demery – Baldwin Paving Company
- Scott Beaumont – Chatfield Contracting, Inc

Project Description

This project involves installation of parking lots, utilities, and detention pond near the intersection of Concord Road and Hollis Street in the City of Smyrna. The scope of work includes, but is not limited to, grading, sanitary sewer, curb & gutter, asphalt paving, striping, concrete paving, storm sewer piping, and detention.

- 100% within City of Smyrna
- No federal funds or GDOT inspection

Contract Documents

- Construction Plans – Available at Croy Engineering office for a cost of \$100.

- Bid Package
 1. Bid Opening – **Tuesday, December 06, 2016 at 10 AM**
 2. Contract time – 90 days
 3. Bid Inquiries must be submitted by **5:00 PM, Wednesday, November 30, 2016**
 4. General Requirements
 - Bidders must be licensed contractors with the Georgia Board of Residential & General Contractors or GDOT prequalified Contractor.
 - Bidders might be asked to submit project references after bid opening to qualify for bid award.
 5. Bid Proposal Docs
 - Required submission documents can be found in Section 200, Subsection 2.9.
 - Contract award will be made approximately 30 days after bid opening.

Addenda

1. Addenda will be available on City's website and at Croy's office.
2. Addendum #1 includes revisions to the sanitary sewer line, omitting the grease trap, omitting the dumpster pad and enclosure, and omitting the water lines from the meter/vault to the building. This addendum will be emailed to all plan holders.
3. Bidders must acknowledge receipt of all addenda on the Bid Proposal Form.

Q&A

1. Who will provide material testing? **The City will provide a 3rd Party testing company to perform material testing.**
2. Will sod be required as shown on the plans? **Yes, provide as shown on the plans.**
3. What is the type of ground cover at the bike rack? **Provide a 4" concrete pad; 3000 psi min. See detail on Sheet C11 for minimum size of bike rack pad.**
4. Will there be any water line installed as part of this contract? **No, the City will install the meters and vault. The restaurant contractor will install the water lines to the building.**



CITY OF SMYRNA

PRE BID SIGN-IN SHEET

PROJECT: Parking Lot at Concord Road

November 29, 2016 AT 10:00 A.M.

COMPANY	ADDRESS	CONTACT PERSON	SIGNATURE OR INITIAL	PHONE	EMAIL
City of Smyrna	2190 Atlanta Road, Smyrna GA 30080	Scott Stokes		678-637-5430	sstokes@ci.smyrna.ga.us
City of Smyrna	2190 Atlanta Road, Smyrna GA 30080	Penny Murphy		678-631-5337	pmurphy@smyrna.ga.us
City of Smyrna	2190 Atlanta Road, Smyrna GA 30080	Kelly Brown			kbrown@smyrnaga.gov
Croy Engineering LLC	200 North Cobb Parkway, Marietta Ga 30064	Larry Terry		770-757-5927	lterry@croyengineering.com
Croy Engineering LLC	200 North Cobb Parkway, Marietta Ga 30064	Eddie Wade		678-588-1696	ewade@croyengineering.com
Croy Engineering LLC	200 North Cobb Parkway, Marietta Ga 30064	Tom ROBINSON		678-381-3249	trobinson@croyengineering.com
Croy Engineering LLC	200 North Cobb Parkway, Marietta Ga 30064				
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Baldwin Paving Company	1014 Kennill Dr. Marietta Ga 30060	Sean Demery		404 780 1021	sdemery@baldwin-paving.com
CHATFIELD CONTRACTING, INC	PO BOX 175, 2500 COLLINS HWY, SIE 202, MARIETTA, GA 30064	SCOTT BEALMERS		770-948-1550	chatfield.scott@gmail.com
City of Smyrna	2800 King St. 30080	Penny Murphy		6-631-5337	pmurphy@smyrnaga.gov

LIST OF ADDENDUM ITEMS

NOTICE TO BIDDERS: THIS ADDENDUM #1 FORMS A PART OF THE REQUEST FOR PROPOSAL 17-015, PARKING LOT AT CONCORD ROAD PROJECT, AND MODIFIES THE ORIGINAL VERSION AS FOLLOWS:

ITEM 1

Bid Proposal Form (revised)

ITEM 2

Construction Plan revisions; Revision #1, dated 11/28/16, by Croy Engineering, are being issued as a part of Addendum #1.

List of Revised Sheets:

- C1 – Cover Sheet
- C4 – West Site Plan
- C5 – East Site Plan
- C7 – East Grading Plan
- C8 – West Utility Plan
- C10 – Pipe Profiles
- C11 – Details
- EC3 – Phase I Erosion Control

ITEM 3

Tree Protection Plans; dated 11/15/16, by b+c Studio, are being issued as a part of Addendum #1.

***** The proposed trees shown on sheet TP3.0 - Tree Replacement Plan are not part of this proposal and will be installed as part of a different Request For Proposal.**

Sheet List:

- TP0.0 – Cover Sheet
- TP1.0 – Tree Survey
- TP2.0 – Tree Protection Plan
- TP3.0 – Tree Replacement Plan
- TP4.0 – Tree Plan Notes & Details

BID PROPOSAL FORM

CONTRACTOR NAME: _____

DATE: _____

1. BASE BID:

Pursuant to and in compliance with the Advertisement for Bids and the Specifications relating to:

PROJECT NAME: PARKING LOT AT CONCORD ROAD

BID NUMBER: RFP 17-015

including Addenda (list addenda, if any) _____, the undersigned, having become thoroughly familiar with terms and conditions of the specifications and with local conditions affecting the performance, progress and cost of the work that is to be completed, hereby proposes and agrees to fully perform the work within the NINETY (90) days timeframe stated and in accordance with the specifications including furnishing any or all services, labor, materials, and equipment authorized by the City and to do all the work required to complete said work in accordance with the specifications for the following unit prices:

Total Lump Sum Price \$ _____

Allowance (Misc. Items) + \$ 15,000.00 _____

Total Bid Price \$ _____

2. ALTERNATES:

NOT APPLICABLE

3. TIME OF COMPLETION:

Bidder hereby agrees to commence actual physical work on the site with an adequate force and equipment within five (5) days of a date to be specified in a written order of the City (Notice to Proceed), and shall be finally completed within NINETY (90) days of the specified date.

The Undersigned agrees that this bid may not be revoked or withdrawn after the time set for the opening of bids but will remain open for acceptance for a period of ninety (90) days following such time.

4. BID SECURITY:

Bid security in the amount of five percent (5%) of the base bid price is attached in the amount of _____ Dollars (\$_____), which is to become the property of the City of Smyrna in the event the contract and all required bonds are not executed within the time set forth, for the delay and additional cost caused the City.

The Undersigned agrees that upon receipt of the notice of acceptance of his bid (Notice of Award), he will, within five (5) days from the Notice of Award, execute the formal contract and will deliver a surety bond for the faithful performance of the Contract and such other bonds and insurance as required by the specifications.

The Undersigned further agrees that if he fails or neglects to appear within the specified time to execute the contract of which this bid, the bid documents and the contract documents are a part, the Undersigned will be considered as having abandoned the contract, and the bid security bond accompanying this bid will be forfeited to the City by reason of such failure on the part of the Undersigned.

If awarded a contract, the Undersigned's surety will be _____.

Respectfully submitted,

Signature of Individual: _____

Printed Name & Title: _____

Doing Business as/for: _____

Email Address: _____

Business Address: _____

Phone Numbers (Office, Fax, Mobile): _____