



UTILITY SERVICES APPLICATION
Temporary Service
 2800 King Street, Smyrna, GA 30080
 (678) 631-5338 **Fax:** (770) 319-5334
Email: water@smyrnaga.gov

Account Number – For Office Use									

Applications will not be accepted or water service turned on without the following information:

1. **Picture identification** – Driver’s license, state id, or passport

2. **\$25 service fee:** Please bill me Payment enclosed

Please print
 Name / Business Name: _____

Contact Name: _____

Date Service Requested (we work on next business day service M-F): _____

Service Address: _____

Mailing Address (If different from above): _____

Telephone#: _____ Cell phone #: _____

Date of Birth: _____ SS#/EIN: _____

Have you previously had service with the City of Smyrna? Yes _____ No _____

If Yes, please list address(es): _____

Employer: _____ Telephone#: _____

Do you need trash service ? Yes _____ No _____

Emergency Contact (Not living with you): _____

Relationship: _____ Telephone#: _____

All water bills are due and payable the last working day of each month. If the bill is not paid by this date, an automatic 10% late charge will be added to the past due balance and the total bill amount becomes due the 20th day of the month following the billing date. Applicant is responsible for all charges until applicant has requested service to be terminated in his/her name. If a past due amount is shown on the bill, the full amount due must be paid or **service will be discontinued without further notice**. Additional charges will apply for restoration of service and any other costs incurred in settling your account. **Failure to receive a bill does not entitle delayed payment.** There will be a \$25.00 charge for all checks returned due to insufficient funds or closed accounts.

I understand, and hereby agree to the following: (1) falsification of any of the above information may result in immediate disconnection of service without notice; (2) failure to pay account in accordance with the City of Smyrna’s policies will result in disconnection of service; (3) all water going through the meter is the customer’s responsibility – any leaks that are repaired may be given a cost adjustment on the sewer portion of the bill upon submittal of repair receipt and verification of repair;(4) failure to pay final bill will result in account being submitted to collections - I will as a result, be responsible for all late charges and collection costs; (5) no one living in my household has an outstanding balance owing the City of Smyrna; and (6) water is temporarily connected until records have been verified and approved.

Signature: _____ Date: _____

Please keep a copy of this completed application for your records.
 The City of Smyrna does not have a landlord agreement. You will need to supply a new application each time you want service in your name at this address.